ROTATION DROP/ADD

To change their rotation schedule, the resident must:

- Contact the Chief Resident to determine if a change can be made. It is up to the Chief Resident's discretion if a change can or cannot be made.

- The resident requesting the change must receive permission from the original service attending, and Robin Foss if the change involves a Shands surgical pathology rotation. The decision to allow a change is left to their discretion, however if a request is denied then the resident can elect to appeal to the Residency Training Committee.

- Additionally, the resident must receive permission from the attending on the desired service; and once again, the decision to allow a change is left to their discretion.

- After the slip is signed by all of the above parties, a copy must be delivered to the Departmental Leave Office at least 2 weeks prior to the rotation change. If the resident fails to deliver this form to the Departmental Leave Office in this time frame, the schedule change will be denied under all circumstances.