

**UF Pathology Resident Leave Form**

Instructions:

- This form must be completed in entirety and turned in at least 2 weeks in advance (with the exception of sick leave)
  - **Forms are turned in to Chief Residents and James Breedon**
  - If a VA rotation is involved, an additional VA form must be filled out and turned in to Pam
- Residents are allotted 15 vacation days per year
- You may take a maximum of 5 total days off (includes professional days and vacation days) per 4 week rotation; if you require more, you must obtain permission at least 60 days in advance from the rotation director and program director
- Coverage is needed for all Shands grossing rotations, autopsy, and CP Core

Your name:

Date this form was turned in:

Leave date or dates	Type of leave (Vacation, Educational, Sick)	Service	Name and signature of person covering	Name and signature of faculty <sup>1</sup>	Name and signature of Melanie Zona or Dr. Marie Rivera if service is a Shands grossing rotation	Name and signature of Program Director

<sup>1</sup>Faculty is the rotation director or the attending on service that day or week